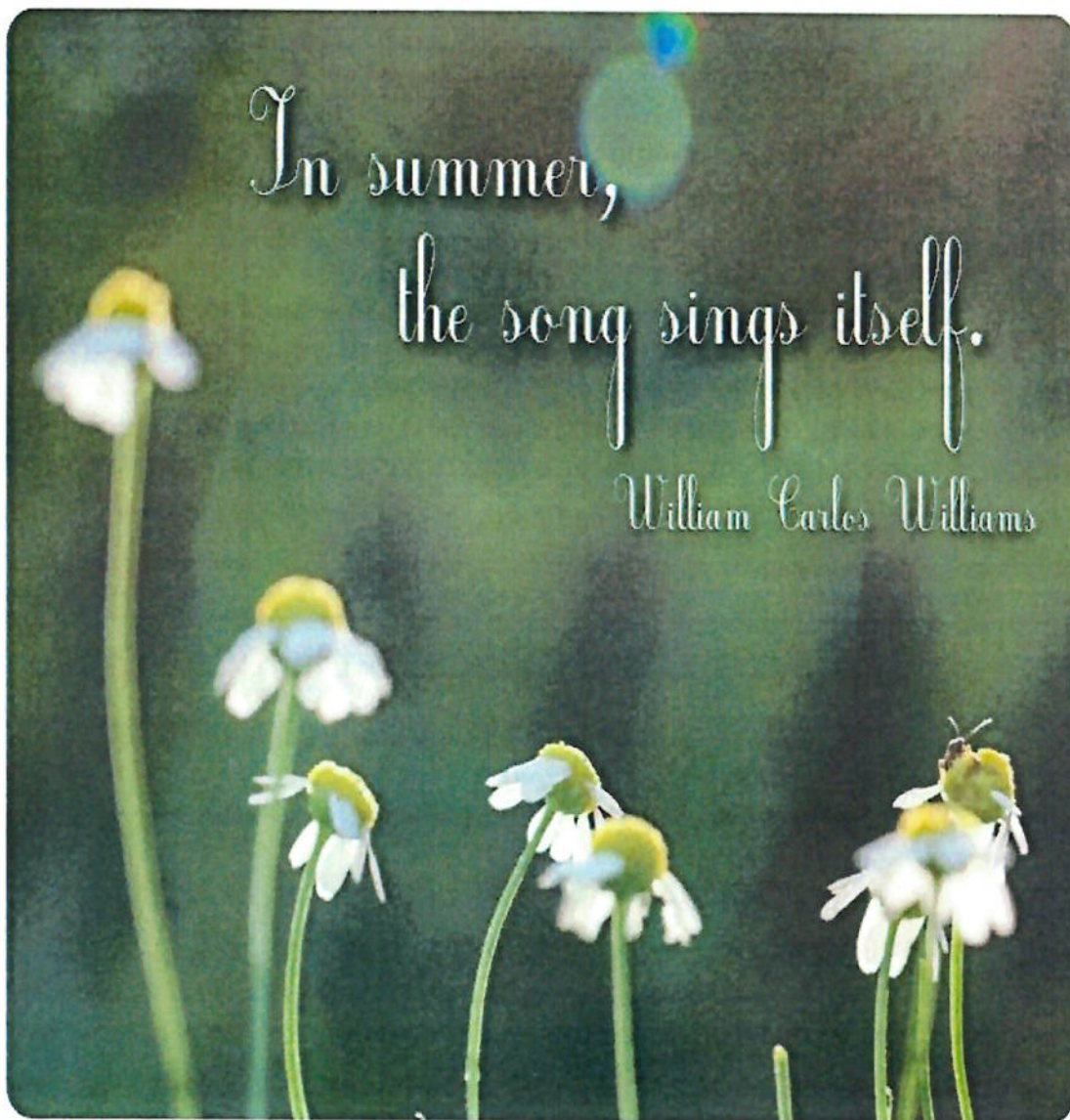


# *AUGUST 2024*

## *PCHA NEWSLETTER*





# Two Rivers Regional Council

Two Rivers Regional Council is a member of the Illinois Association of Community Action Agencies. TRRC provides staff to develop and administer programs and policies which further the efforts of local governments and aid the economically disadvantaged throughout the region. Community Action includes programs like: Food Pantries, Reach-out Centers, and Energy Assistance.

## Workforce Development Center

Workforce Development promotes the development and implementation of workforce education strategies for occupations in high-growth/high-demand industries. Workforce education often includes job search assistance, assessment, vocational classroom training, work experience, and supportive services. It further develops and implements workforce education programs that enable low-skilled, low-income, adults to embark on career pathways and earn family sustaining wages. Dislocated workers receive training and assistance to find and retain work after a layoff. Eligible youth, ages 17-24, in or out of school, can receive assistance with getting their GED, workforce education, work-based learning, or apprenticeship opportunities. Veterans receive preferential treatment.

**Workforce Center Offices** Pike County - 120 S. Madison, Pittsfield, IL 62363

**217-285-2216**

## Pike County Food Distribution

Food pantry is open on a drop in basis during the hours below.

**120 South Madison, Pittsfield, IL 62363**

**Monday 9:00 AM - 3:00 PM**

**Wednesday 9:00 AM – 3:00 PM**

## Two Rivers Regional Council of Public Officials Mission

To grow stronger and more positive communities through relationships. As a connected community of individuals, families, businesses and government; we focus on supporting the basic needs of our community, fostering resiliency, and developing economic opportunity for all.

**ANNUAL INSPECTION NOTICE 2024**  
**GRIGGSVILLE, BAYLIS, & PERRY**  
**INSPECTION DATE: 8/19/2024 – 8/23/2024 & 8/26/2024 – 8/30/2024**

**NOTICE DATE: 7/30/2024**

According to the scheduling terms of Pike County Housing Authority (PCHA) policy, please be advised that PCHA will conduct the annual inspections of its apartments in Griggsville, Baylis, & Perry during the time frame of 8/19/2024 – 8/23/2024 & 8/26/2024 – 8/30/2024.

During the time leading up to the above dates, it is strongly recommended you make the premises ready to be viewed **before** the annual inspections begin. Negative inspection reports will affect your tenancy with PCHA, so please consider that as you make your preparation for staff arrival.

**While PCHA does not expect the apartments to be spotless, it does expect them to be free from bad odors, debris, garbage, clutter, dirty floors, dirty dishes and old food, dirty stoves, dirty refrigerators, etc. If you have pets, staff do not expect to find urine and feces on the interior of the unit, overflowing litter boxes, or significant damages caused by the animals. Staff also do not expect to find pet waste or cigarette butts not being picked up in the yard areas around the units.**

All of these terms and conditions are covered in your rental agreement with PCHA.

**After inspection, you will receive a notice of pass/fail status of the inspection along with action items to be addressed, if any. As always, you do not need to be present for the inspection, but can be if you so choose.**

Thank you for your prompt attention to this notice and your help in performing this annual requirement. We look forward to seeing great results!

Best Regards,

*Chris Bruns*

Chris Bruns  
Executive Director



## Maintenance Contact Information

Josh Harrison, Maintenance Supervisor  
T.J. Brennan, Maintenance Technician  
Chris Coultas, Maintenance Technician  
Brian Lister, Maintenance Technician

During normal business hours you must call the office for a maintenance problem. A work order will be prepared and the call will be documented.

*Please do not report work orders to maintenance while they are on site working, they cannot enter your unit without a work order present.*

**For after hour/off hour emergencies only:**

**Please call 217-407-0707 and hit option 1 to be connected with a member of maintenance.**

### **Emergencies Include:**

- Gas leaks
- Broken water pipes
- Exposed electrical wires
- No heat (if the outdoor heat is 45 degrees or lower)
- Sewer line stoppage (not drain line) including a clogged toilet
- CO/Smoke detector beeping or chirping

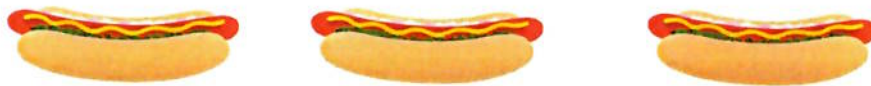
**Also fire, flood or anything that threatens life, safety or property damage.**

# **217-407-0707**



Grilling season can continue for several weeks to months,  
remember NO GAS GRILLS!!

This is for the safety of everyone. When using charcoal grills, make sure to keep children and pets away from the grilling area. Do not grill next to the building.



Please put away all outdoor toys when finished playing with them. Empty pools and set them up against the side of building.

# Summer Walk Scavenger Hunt

How many can you spot?  
Color in as you find them

	Sunflower		Frog		Ant
	Worm		Mole Hill		Bird
	Butterfly		Clover		Fly
	Dandelion (don't forget to make a wish!)		Ladybug		Duck
	Summer smells! Can you smell any freshly cut grass?		Cracks in dry mud		Nettles
			Feather		



# PICK UP AFTER YOUR PETS!

We have been receiving a lot of calls concerning pets on PCHA properties. *All animals need to have a pet permit filled out on them and returned to the office, you will then receive a pet sticker to be placed on the front door. If you have a pet or pets and do not have a pet sticker, please call the office.*

If you have a pet, you must follow the rules set forth in the **Pet Policy**. You received a copy of the Pet Policy when you signed your lease, if you need a copy, please call the office.

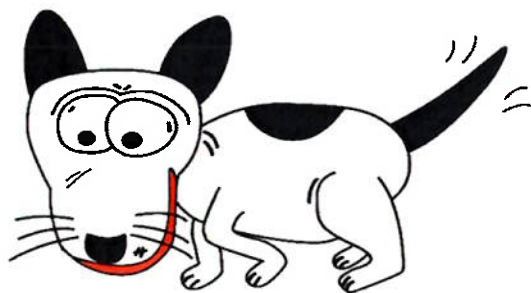
Emotional Support and/or Service Animals also have stickers to be provided with approval. You must provide documentation for the ESA and/or Service Animal. You will be asked to provide the documentation annually at re-exam.

**No aggressive behavior will be tolerated for the safety of our tenants, tenant's guest, PCHA employees and third party contractors.**


You need to be aware of your properties pest control day and secure your animals' appropriately. Pest control calendars are mailed out at the first of the year, are in the Newsletter, and on our website. If you need a new copy of the pest control schedule, please call the office.

***Your pets are not allowed to run freely on the properties. You must have them tied securely in the yard or on a leash. This prevents the animals from going onto other tenant's yards and making a mess.***

If you have a pet that is not registered with this office, you must contact the office and ask for a Pet Permit.







**Please update your contact information with the office, including phone number, mailing address, release of information details, final affairs details and emergency contact details.**

**Do not pour grease down the drains.**

**Do not flush ANY WIPES in the toilet, even if it says it is flushable.**

**Do not throw trash and garbage on the floor of your unit or in the yard.**

**Do pick up after your pets in the yard.**

**Do call the office for any repair or maintenance needed on your apartment.**

**Do pay your rent on time. Due in full on the 25<sup>th</sup> of every month.**

**Do respect your neighbors and their guests.**

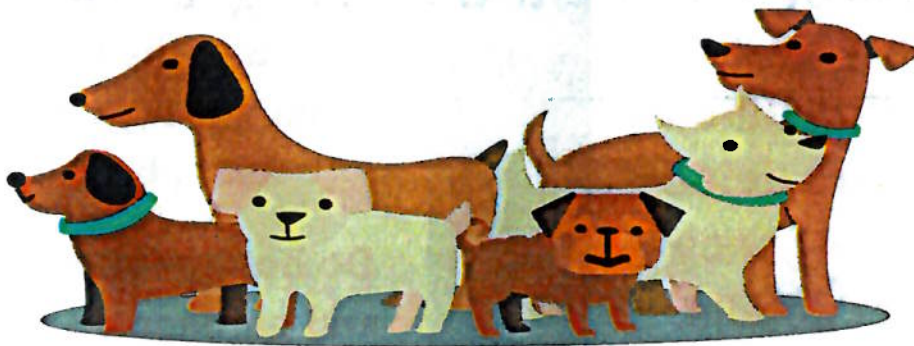
**Do make living at PCHA a great experience!**



Did you know Pike County has leash laws...

**ALL DOGS MUST BE ON A LEASH**

Violations will be reported to Animal Control



**KEEP YOUR DOG SAFE**

Do not let your dog out without a leash

Pike County Animal Shelter 217-285-4811

We have had complaints of tenants feeding stray cats, and they are making messes and causing damage. Please do not feed stray animals.



**If you are 60 days or more past due on your rent, you will be receiving an email, a call, a text or a letter, letting you know the status of your account. You will need to contact the office to see if you qualify for a repayment arrangement. If we do not receive any response from you, your account will be delinquent and subject for eviction.**



### **STATEMENTS**

**Statements are sent each month to tenants that have a balance due, or have a credit on your account. If the number on your statement amount has a "-" in front of it, that is a credit on your account. You do not pay the amount with a "-" in front of it. If you have questions on your account, please call the office. If we do not answer, leave a voicemail for Lee Ann or Tonya.**



### **We are still having on-going issues with parking**

***PCHA does not have assigned parking.***

**If you have visitors, they MUST park behind your vehicle in the same space. This is to allow space for the residents of the property. If you or your visitors vehicle is parked improperly, not currently registered, or not currently insured...IT WILL BE TAGGED TO BE TOWED at your expense.**

**DO NOT PARK OVER ANY WALK WAYS, SIDE WALKS, ALLEYS, OR IN THE GRASS.**



Final Inspections will be;  
Griggsville, Baylis & Perry  
August 19<sup>th</sup>-August 30<sup>th</sup>- M-F

If your unit does not pass the annual inspection, you will have 30 days to take care of any issues that were noted. If you do not pass the 2<sup>nd</sup> inspection, you will be subject to termination.



**National  
Gambling  
Hotline  
800-522-4700**

**Illinois  
Tobacco  
Hotline  
866-784-8937**

